

2022-2023 UNITED WAY REPORT ENVELOPE

Company Name: _____
Please print name as you would like it listed in publications. *Pacesetter: Yes _____ No _____*
CEO, President, or Manager: _____
Coordinator: _____
Phone: _____ **Email:** _____
Mailing Street: _____
City: _____ **State:** _____ **Zip:** _____
Total # of Employees: _____ **# of Pay Periods Per Year:** _____
Payroll Contact _____ **Phone:** _____
Payments will be sent: Monthly Quarterly Other _____
Report is: Final Partial **Signature:** _____ **Date:** _____
Are you using a spreadsheet? Yes ___ No ___ **Sent to:** _____ **Date:** _____

Please include copies from the United Way Pledge Cards or copies of your Company's personal pledge cards. If using a spreadsheet - a list of the names, addresses, email address, and dollar amounts for each donor will be needed. Please return to your United Way staff member. If you have any questions, please call 239.433.2000

	# of Givers	Total Gift	Amount Paid	Balance Due
Fully Paid Pledges <i>Enclose Cards & Payments</i>		Check _____ Cash _____ Coin _____		
Credit Card Payments <i>Enclose Cards</i>				
Special Event Contributions		Check _____ Cash _____ Coin _____		
Payroll Deductions				
Corporate Gift				
Totals				

For Office Use Only Staff Member Submitting: _____ Special Notes: _____ # of DeToq: _____ # of Keel: _____ # of Sextant: _____ % Participation: _____ Corporate gift needing donor match memo? Yes _____ No _____	Andar Acct # _____ Date: _____
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