



**Letter to be furnished by Donor to their IRA administrator/broker/mutual fund**

December \_\_\_\_\_, 20\_\_

IRA Administrator/Broker/Mutual Fund Group/Custody Agent  
Name  
Address

**RE: IRA Charitable Rollover for the Tax Year 20\_\_**

Dear Sir/Madam,

I wish to make a charitable distribution directly from my Individual Retirement Account (# \_\_\_\_\_) to United Way of Lee County, Federal Tax ID # 59-1005169.

Please transfer \$ \_\_\_\_\_ to United Way in full or partial satisfaction of my minimum required distribution for year 20\_\_, and complete this transfer before December 31.

The qualified charitable distribution should be made directly to United Way at:

Bank Name Finemark Bank  
Bank Address 8695 College Parkway, Suite 100, Fort Myers, Florida 33919  
Bank account # 3383109421  
ABA routing # 067016231

United Way is a qualified organization to receive this IRA charitable rollover gift, and is neither a donor advised fund nor a supporting organization. No goods or services will be provided in exchange for this contribution.

In your transmittal to United Way, please reference my name and address as the donor of record in connection with this transfer, and copy me on your transmittal.

If you have any questions, please call me at (\_\_\_\_) \_\_\_\_\_ or Stacey Devlin at United Way at (239) 433-7204.

Thank you.

Sincerely,

Donor Name

cc: Jeannine Joy at United Way of Lee County, 7273 Concourse Drive, Fort Myers, FL 33908  
For donor: Please retain this letter with your important tax documents.